

WORK PROGRAMME 2011/2012

Officer Contact

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Papers with report

Appendix A: Work Programme 2012/2013

REASON FOR ITEM

To enable the Committee to plan and track the progress of its work in accordance with good project management practice.

OPTIONS AVAILABLE TO THE COMMITTEE

1. Note the proposed Work Programme.
2. To make suggestions for/amendments to future working practices and/or reviews.

INFORMATION

1. Members are asked to highlight other issues that they feel the Committee may want to examine in 2012/2013. The meeting dates for the next municipal year are as follows and the meetings will start at 6pm unless indicated:

Meetings	Room
Wednesday 6 June 2012	CR6
Tuesday 24 July 2012 – 5pm	CR6
Thursday 13 September 2012	CR6
Thursday 11 October 2012	CR6
Tuesday 20 November 2012	CR6
Thursday 10 January 2013	CR6
Tuesday 19 February 2013	CR6
Tuesday 19 March 2013 – 5pm	CR5
Thursday 18 April 2013	CR6

2. The meeting on the 24 July 2012 clashes with Corporate Services Scrutiny Committee and therefore as discussed at the last Committee meeting, Members have asked to change the date of this meeting.
3. Utility Services were originally asked to attend this meeting on 6 June 2012, to receive an update on the impact of the provision and quality of services provided by the utility companies in the Borough (TfL, water, gas, electricity, cable and telephone). Other areas to be scrutinised include the standard of maintenance of the substations and the enforcement options open to the Council when utility companies fail to adhere to standards. Due to the unavailability of many of the utility companies to attend this meeting this report will be moved to a further date. Members are asked to agree on the date for this update.

4. Consideration needs to be given to the topics that Members of the Committee would like to review over the forthcoming year. At the last meeting Members short listed the following topics:
 - The role of Special Constables
 - Dentists
 - Diabetes and the care pathway
 - Prescription review (suggestion received after the meeting)
5. Once the 2 review topics have been agreed officers will produce scoping reports for them. As the remit of the External Services Scrutiny Committee is broad, it is proposed that the scheduled meetings will continue to be used to complete the usual business and Working Groups will be set up to look at specific review topics.

SUGGESTED COMMITTEE ACTIVITY

1. Members to review the work to be undertaken in the 2012/2013 municipal year and highlight issues for potential scrutiny.
2. Members note the Work Programme and make any amendments as appropriate.
3. Ensure Members are clear on the work coming before the Committee.

BACKGROUND DOCUMENTS

None.

EXTERNAL SERVICES SCRUTINY COMMITTEE

2012/13 WORK PROGRAMME

NB – all meetings start at 6pm in the Civic Centre unless otherwise indicated.

Shading indicates completed meetings

Meeting Date	Agenda Item
6 June 2012	<p>NHS NWL NHS North West London will attend to update the Committee to Shaping a healthier future.</p>
24 July 2012 – 5pm	<p>LINK To receive a report on the progress of LINK in the Borough since the last update received by the Committee in July 2011.</p> <p>CNWL To receive an update from CNWL.</p> <p>Public Health To receive an update in relation to public health from Dr Friedman.</p>
13 September 2012	<p>Safer Hillingdon To scrutinise the issue of crime and disorder in the Borough (Safer Neighbourhoods Team, Metropolitan Police Service, etc).</p>
11 October 2012	<p>NHS & GPs Performance updates, updates on significant issues and review of effectiveness of provider services:</p> <ul style="list-style-type: none"> • NHS Hillingdon • The Hillingdon Hospital NHS Foundation Trust • Royal Brompton & Harefield NHS Foundation Trust • Central & North West London NHS Foundation Trust • London Ambulance Service • Hillingdon CCG • Hillingdon LINK
20 November 2012	<p>Pharmacies and Opticians To receive an update in relation to pharmacies and opticians in the Borough.</p>

PART 1 – MEMBERS, PUBLIC AND PRESS

Meeting Date	Agenda Item
10 January 2013	
19 February 2013	Crime & Disorder <ul style="list-style-type: none"> • Metropolitan Police Service • Metropolitan Police Authority • Safer Neighbourhoods Team • Hillingdon Primary Care Trust (PCT) • London Fire Brigade • Probation Service • British Transport Police • Safer Transport Team
19 March 2013 – 5pm	Community Cohesion Review To review the community cohesion achievements since March 2012 – topic to be agreed
18 April 2013	Quality Reports & CQC Evidence Gathering <ul style="list-style-type: none"> • Hillingdon Primary Care Trust (PCT) • The Hillingdon Hospital NHS Foundation Trust • Royal Brompton & Harefield NHS Foundation Trust • Central & North West London NHS Foundation Trust • London Ambulance Service • Care Quality Commission (CQC) • Hillingdon LINK

Themes	Future Work to be Undertaken